# Foreign National Student Intern Program (FNSIP) Spring 2015

OPEN TO: All Interested University Students

OFFICES: A. Kaohsiung

1. Executive Office

2. Public Diplomacy Section

OPENING DATE: December 3, 2014

CLOSING DATE: January 29, 2015

WORK PERIOD: March 2015 to June 2015

The exact internship periods and the hours per week are not fixed and will be arranged between the individual intern and the section. Please do not forget to discuss your work schedule during interview. Certificate of Internship will only be issued for those students who complete at

least 2/3 hours of the program.

#### COMPENSATION

There are no benefits, compensation, nor any future employment rights attached to this internship. However, students would gain valuable experience in various areas of U.S. Mission, and possible academic credit that your schools may consider to award.

### **ELIGIBILITY**

Successful applicants must be:

- 1. Taiwan citizens
- 2. 18 years or older
- Active students with at least two years of university studies (i.e. junior, senior or graduate students)
- 4. In good academic standing and have their school's endorsement
- 5. With an agreement from current schools

Note: U.S. citizens are not considered eligible for this student intern program.

#### **DUTIES AND QUALIFICATIONS**

## **Kaohsiung**

- 1. **Executive Office (1 intern)**. Assisting Consular, Economic, Political and Public Affair Sections with public information sheets preparation; Event preparatory work; Gathering information for economic and political reporting; Translation. Must be studying actively towards a degree in Political science, English, International Relations, Journalism, Business, or Public Relations. Must have strong English and Chinese abilities. Microsoft Office Suite skills are required.
- 2. Public Diplomacy Section (1 intern). Assisting with social media outreach and information sharing activities; Updating content; Program preparatory work. Must be studying actively towards a degree in Political Science, English, International Relations, Business, or Public Relations, Multimedia/Graphic Design, Computer Science, Information Management, or Communications. Must have strong English and Chinese abilities, Microsoft Office Suite skills are required.

#### **HOW TO APPLY**

Application should include:

- 1. Application form (click here for PDF file, click here for WORD file)
- 2. Statement of Interest (click here for PDS file, click here for WORD file)
- 3. Letter of Permission (issued by current Department Office or professor)
- 4. Official transcripts (in English)

E-mail your questions and application to <a href="mailto:taipeiait-hro@state.gov">taipeiait-hro@state.gov</a> by 05:00 p.m. Thursday, January 29, 2015. You shall receive an auto-reply from the system, if your submission is successful.

POINT OF CONTACT

Ms. Wu/AITK HR Assistant 07 3355006\*6106